**Voting Members Present:** Dr. Elizabeth Hood, Dr. Melodie Philhours, Dr. Amanda Wheeler, Dr. Kim Davis, Dr. Hai Jiang, Dr. Lauri Umansky, Dr. Christina Akbari, Dr. Amanda Mohler, Dr. Mohammad Alam, Dr. Jennifer Bouldin, Dr. Melanie Wicisnki

**Non-Voting Members Present:**

Mr. Jessie Blankenship, Dr. Cherisse Jones-Branch

**Non-Members Present:**

Dr. Matthew Hill (Neil Griffin College of Business) Dr. Averi Fegadel (Criminology, Sociology and Geography) Dr. Karen Melton (Athletic Administration), Dr. Jessica Curtis (Psychology and Counseling), Dr. Steven Green (Agricultural Studies), Mary Spence (Assessment), LaToya Yarbrough (Registrar) Shanita Sanders (Graduate School)

**Members Absent:** Mr. David Arnold and Dr. Tim Oliver

**Call to Order: 3:01pm**

Approval of November 2021 Meeting Minutes

 Motion to Approve: Wheeler, Umanksy Seconded: Mohler (Approved)

1. **Curricular**
	* 1. Curricular Information Update from Office of Registrar
			1. Mr. Jessie Blankenship discussed the AcaLog bulletin software update. The new bulletin software will be going live for the upcoming academic year. CurricuLog will also be added for the upcoming academic year that will streamline the proposal process. Also discussed the DocuSign options for document submissions and signing.
2. **Tabled**
	* 1. 2021G\_LAC28\_TABLED\_Name\_Change\_MA-Criminology-and-Criminal-Justice
			1. Dr. Averi Fegadel was present to speak to the name change and its effectiveness with the course/theory/policy/methodology of the program. This change will also aid students in supporting their future career fields and other career endeavors.
			2. The LON form from the ADHE website is still needed and will be added to the proposal.
				1. Motion to Approve LAC28 with LON Submission: Umansky, Seconded: Philhours. Approved
3. **Curricular**
	1. 2022G\_AGR06\_NC\_PSSC\_5733-Soil Morphology and Classification
		1. Steven Green was present to discuss the course and its components. It will be a Maymester course.
			1. Motion to Approve AGR06: Akbari Second: Alam and Bouldin-Approved
	2. 2022G\_BU20\_NE\_MBA-Agricultural-Business
	3. 2022G\_BU21\_CD\_MBA-International-Business-Concentration
	4. 2022G\_BU22\_CD\_MBA-Management-Information-Systems-Concentration
	5. 2022G\_BU23\_NC\_MKTG\_6273-Digital-Marketing
	6. 2022G\_BU24\_PM\_MBA-Financial-Planning-and-Analysis-Concentration
		1. Dr. Matthew Hill was present to discuss the program and course updates.
			1. Motion to Approve BU20-BU24: Wheeler Seconded: Hood-Approved
	7. 2022G\_EBS32\_PM\_MS-Psychological-Science-Admissions
	8. 2022G\_EBS33\_CD\_Coun6353-Coun6393-Coun6423-Coun6493
	9. 2022G\_EBS34\_CM\_6673-Foundations-of-Organizational-Psychology
		1. Dr. Jessica Curtis was present to discuss the proposals EBS32 AND EBS34.
			1. Motion to Approve EBS32-EBS34: Bouldin/Umanksy Seconded: Philhours. Approved.
	10. 2022G\_LAC29\_PM\_HIST-5613-Seminar-in-Global-History
	11. 2022G\_LAC30\_PM\_MA-HIST-Public-History
		1. Dr. Umansky spoke to the History Proposals.
	12. 2022G\_LAC31\_CM\_MUS-5701-Improvisation-III
	13. 2022G\_LAC32\_CM\_MUS-5151-Graduate-Collaborative-Piano
		1. There was not a representative present for these proposals.
		2. Motion to Approve LAC29-LAC32: Hood Seconded: Philhours-Approved
	14. 2022G\_NHP80\_CM\_AT\_5803-Pharmacology-and-Nutritional-Considerations-In-Athletic-Training
		1. There was not a representative present for this proposal.
		2. Motion to Approve NHP80: Umanksy Seconded: Wheeler, Abkari-Approved
	15. 2022G\_SM26\_CD\_BIO\_5684-Biological-Data-Analyses
		1. Dr. Bouldin spoke briefly regarding this proposal.
		2. Motion to Approve SM26: Hood: Seconded: Alam, Wheeler-Approved
4. **Non-Curricular Items**
	1. Graduate Faculty Status Applications
		1. **Affiliate**
			1. 2022G\_NC81\_AFFILIATE\_Chris-Jenkins
			2. 2022G\_NC84\_AFFILIATE\_Ronda-MacDonald
			3. 2022G\_NC86\_AFFILIATE\_Andrew-OReilly
			4. 2022G\_NC87\_AFFILIATE\_Michele-Reba
			5. 2022G\_NC89\_AFFILIATE\_Susanna-Thornhill
				1. Motion to Approve: Umansky Seconded: Hood-Approved
		2. **Professional**
			1. 2022G\_NC91\_PROFESSIONAL\_Donna-Burcham
			2. 2022G\_NC80\_AFFILIATE\_Phillip-Buckley-Moved to Professional
			3. 2022G\_NC82\_AFFILIATE\_Larz-Roberts-Moved to Professional
			4. 2022G\_NC83\_AFFILIATE\_Stephanie-Cockrill-Moved to Professional
			5. 2022G\_NC85\_AFFILIATE\_Bronwyn-MacFarlane-Moved to Professional
			6. 2022G\_NC88\_AFFILIATE\_April-Holifield-Scott-Moved to Professional
			7. 2022G\_NC90\_AFFILIATE\_Muhammad-Uddin-Moved to Professional
			8. 2022G\_NC94\_AFFILLIATE\_Joseph-Massey-Moved to Professional
				1. Motion to Move Certain GFS to Professional and Approve: Umanksy Seconded: Hood/Akbari-Approved
		3. **Regular**
			1. 2022G\_NC92\_REGULAR\_V-Steven-Green
			2. 2022G\_NC93\_REGULAR\_Cherisse-Jones-Branch
				1. Motion to Approve: Hood Seconded: Alam, Akbari, Mohler-Approved

**Member items**

* + 1. Cherisse Jones-Branch - Report from the Graduate School Dean
			1. Graduate Faculty Status Review and Updating
				1. Dr. Branch asked that everyone review the GFS database for dept corrections and expirations so that the GFS database could be updated accordingly.
			2. Educational Testing Services
				1. Training Webinar (February 24, 2022) 3:30 pm
			3. Upcoming Graduate School/Writing Center Event February
				1. Collaboration with Writing Center on Thesis Level Literature Reviews

Motion to adjourn: Abkari, Seconded: Philhours

Meeting adjourned: 3:51pm

**Standard Subcommittee Memberships**

|  |  |  |
| --- | --- | --- |
| Subcommittee 1  | Subcommittee 2  | Subcommittee 3  |
| Melodie PhilhoursTim OliverLauri Umansky | Beth HoodHai JiangAmanda Wheeler-Gryffin Kim DavisGSC Representative | Christina AkbariAmanda MohlerMohammad AlamJennifer BouldinGSC Representative |
| Can review: AGRI, ECS, EBS, NHP, SM | Can review: BU, LAC, NHP, SM | Can review: AGRI, ECS, BU, EBS, LAC |

**To access graduate faculty status applications:**

<http://www.astate.edu/a/shared-governance/shared-governance-committees/undergraduate-curriculum-council/graduate-council/noncurricular>

Password: **Grad\_Faculty**

**To access curricular proposals:**

<https://www.astate.edu/a/shared-governance/shared-governance-committees/undergraduate-curriculum-council/graduate-council/current-documents.dot>